

SERVICES

OUR FOCUS

Capacity Building Program for Job Placement

We offer a comprehensive mentoring program designed to equip participants with essential business communication skills, soft skills, subjectspecific expertise, industryrelevant competencies, and interview techniques. The program consists of 36 (thirty-six) on-sitesessions delivered over a period of three months.

Month 1

1 focuses on building a positive attitude, enhancing necessary soft skills, improving communication abilities and mastering the Microsoft Office suite including use of AI tools.

Month 2

2 focuses on starting a career journey. Participants choose two career fieldsbased on their education and personal strengths and interestfor targeted skill development. Industry experts in each field provide practical guidance to help them gain workplaceready knowledge.

Month 3

3 is dedicated to job seeking skills and interview preparation, featuring a series of mock interviews conducted by industry experts. The participants will be guided with different techniques and tools to prepare cover letter and CV for job application. As part of interview preparation each interview session is recorded, and participants receive detailed personalized feedback to improve their capacity and build confidence.

Our Industry Relations Team collaborates closely with diverse organizations to facilitate interview opportunities for our participants, thereby enhancing their prospects for greater employment opportunities.